

TO: JAMES L. APP, CITY MANAGER

FROM: ANN ROBB, INTERIM DIRECTOR, LIBRARY & RECREATION SERVICES

SUBJECT: PUBLIC LIBRARY STAFF EDUCATION PROGRAM GRANT AWARD

DATE: SEPTEMBER 6, 2005

Needs: For the City Council to consider accepting grant funds for the Public Library Staff Education Program, and to make a budget appropriation for the funds.

Facts:

1. The California State Library administers federal Library Services and Technology Act (LSTA) funds through competitive grants.
2. One such grant opportunity is the Public Library Staff Education program. The program is designed to encourage existing staff to pursue post graduate education in Library Science. It provides funds for partial tuition reimbursement for qualifying students.
3. The Library filed a grant application on behalf of Julie M. Dahlen, Children's Librarian. Ms. Dahlen is enrolled in a distance education Master's of Library and Information Science program at the University of Wisconsin, Milwaukee.
4. The grant application was approved by the California State Library in the amount of \$2,838.
5. The attached resolution provides the authority for the Paso Robles Public Library to receive grant funds and to make a budget appropriation for the funds.
6. Disbursement will be subject to verification of paid tuition and evidence of satisfactory completion of coursework.

Analysis
and

Conclusion: The Paso Robles Public Library applied for a competitive Public Library Education grant on behalf of Julie M. Dahlen, Children's Librarian. The grant was approved in the amount of \$2,838. A budget appropriation is required to allow the funds to be spent as required by the grant.

Policy

Reference: None

Fiscal

Impact: The receipt and expenditure of the grant funds, \$2,838, requires a budget appropriation and revenue adjustment in order to offset their impact upon the library's operating budget.

Options:

- a.** Adopt Resolution No. 05-xx authorizing the receipt of LSTA Public Library Education grant funds in the amount of \$2,838, and making a one-time budget appropriation of \$2,900 to Budget Account No. 100-411-5226-203, with an offsetting adjustment to state grant revenues, Revenue Account No. 100-000-4617-000.
- b.** Amend, modify or reject the foregoing option.

RESOLUTION NO. 05-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES
AUTHORIZING RECEIPT OF GRANT FUNDS AND APPROPRIATING
FUNDS RECEIVED FOR PURPOSE OF GRANT

WHEREAS, the Paso Robles Public Library applied for federal Library Services and Technology Act funds through the Public Library Staff Education program on behalf of Julie M. Dahlen; and

WHEREAS, Julie M. Dahlen is eligible based on the grant application and her enrollment in a post-graduate course of study leading to a Master's degree in Library and Information Science, and

WHEREAS, the grant has been approved by the California State Library; and

WHEREAS, the grant stipulates that that monies be used to directly pay costs associated with the grant program; and

WHEREAS, a budget appropriation will allow the library to receive and spend said funds.

THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EL PASO DE ROBLES AS FOLLOWS:

SECTION 1. As the fiscal authority for the Paso Robles Public Library, authorization is given to receive LSTA funds for the Public Library Staff Education program; and

SECTION 2. A one-time budget appropriation is hereby approved to Budget Account No. 100-411-5226-203 in the amount of \$2,900 with an offsetting adjustment to state grant revenues, Revenue Account No. 100-000-4617-000 in the amount of \$2,900.

ADOPTED by the City Council of the City of El Paso de Robles at a regular meeting of said Council held on the 6th day of September 2005 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Frank R. Mecham, Mayor

ATTEST:

Sharilyn M. Ryan, Deputy City Clerk